



TOWN OF
HILLSBOROUGH

APPLICATION Stormwater Management Plan Submittal Form

Stormwater and Environmental Services Division
101 E. Orange St., PO Box 429, Hillsborough, NC 27278
Office: 919-296-9622
www.hillsboroughnc.gov

This form must be completed and submitted with each formal request for stormwater management plan review. A formal request assumes that site plan approval has been issued by the town's Planning Department, and that the applicant is seeking a stormwater management plan approval letter. A formal submittal must include construction level design and all the items listed below. For a detailed checklist of items, please refer to [Stormwater Standards for New Development and Re-development Projects](#) on the Town's [Stormwater and Environmental Regulation Website](#). The stormwater management plan must be approved before construction is allowed to begin. Please provide the following information:

PROJECT INFORMATION

Project Name: _____

Submittal Date: _____ Location/Address: _____

PIN (s): _____

Applicant Name(s): _____

Applicant Address: _____

Applicant Phone: _____ Email Address: _____

Has the project received Site Plan Approval from the town's Planning Department? Yes No

Check the appropriate boxes below indicating which required items have been provided with the current submittal package:

ITEMS SUBMITTED

- Stormwater Management Plan, (see required items in [Stormwater Standards for New Development and Re-development Projects](#))
- Stormwater Impact Analysis (see required items in [Stormwater Standards for New Development and Re-development Projects](#))
- Stormwater Review Fee (see fee schedule in [Stormwater Standards for New Development and Re-development Projects](#))

All three items must be provided in order to begin the review process. Please note that acceptance of this submittal does not necessarily constitute a complete submittal. Stormwater and Environmental Services Division staff will review and determine if all information has been provided.

REQUIRED SIGNATURES

I hereby agree to conform to all applicable laws and regulations of the Town of Hillsborough, County of Orange and State of North Carolina (as may be applicable to my request) and certify that the above information and accompanying documents are complete, true and accurate to the best of my knowledge. In addition, I acknowledge that by filing this application, representatives from the Hillsborough Stormwater and Environmental Services Division may enter the subject property for the purpose of investigation and analysis of this request.

APPLICATIONS WILL NOT BE ACCEPTED WITHOUT PROPERTY OWNER'S SIGNATURE.

Applicant Signature: _____ *Date:* _____

Please print Name and title legibly: _____

Property Owner Signature: _____ *Date:* _____

Please print Name and title legibly: _____

For Internal Use Only

Complete submittal verified on:

Stormwater review fee(s) paid on: